



*Riverside Educational
Enrichment Foundation*

Enhancing Education, Promoting Excellence

“OUT OF SEASON” TEACHING GRANT APPLICATION **FOR GRANTS THAT ARE TIME-SENSITIVE AND DO NOT FIT WITHIN OUR ESTABLISHED GRANTING TIMELINE (AUG-NOV)**

REEF ENCOURAGES ALL TO APPLY FOR GRANTS THROUGH THE ESTABLISHED GRANTING PROCESS. WE UNDERSTAND THAT NOT ALL OPPORTUNITIES THAT CAN ENRICH LEARNING EXPERIENCES FOR STUDENTS FALL WITHIN THAT TIMELINE. FOR GRANTS THAT ARE TIME-SENSITIVE (EX. ENVIRONMENTAL ADVANCING TO FINALS), THE ATTACHED APPLICATION MAY BE SUBMITTED FOR CONSIDERATION. ONLY TIME-SENSITIVE GRANTS WILL BE CONSIDERED THROUGH THIS PROCESS. ALL OTHERS SHOULD APPLY FOR GRANTS DURING OUR NORMAL GRANTING TIMEFRAME.

GUIDELINES FOR THE APPLICATION

PROJECT DESCRIPTION

Please attach your answers to the following questions. Be brief and concise. Please use 12 point type. Total written response should not exceed two (2) 8.5 x 11 pages.

I. ABSTRACT:

- a. In a brief paragraph, summarize your teaching enrichment project.

II. NARRATIVE:

- a. What need does your project address? What are the goals & anticipated educational outcomes?
- b. What methods and activities will you use?
- c. Which Standards & Benchmarks are supported by your project? (Be specific.)
- d. How will you evaluate the effectiveness of your teaching enrichment project?
- e. How will parents and the community be involved?
- f. If you receive a grant, what, specifically, will you do to publicize and promote REEF?

III. TIMELINE:

- a. What is the timeline for your project?

IV. BUDGET:

- a. **Itemize your list of project costs.** Please list other sources or in-kind contributions, if applicable. NOTE: Bus transportation and substitute teacher costs will not be considered for grant funding. NOTE: Funds to purchase technology hardware, such as, iPads, computers, projectors, and document cameras are considered “base program” and will not be considered for funding.

V. JUSTIFICATION:

- a. Justification Statement as to why this grant could not have been submitted during the Fall process.



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REEF MISSION

The Riverside Educational Enrichment Foundation, a non-profit organization, provides enriching educational opportunities for the students of the Riverside Unified School District. By creating and expanding community partnerships, we are able to fund teacher grants in science, language arts, math, social studies, physical education and the visual and performing arts.

THE BONNIE G. POLIS & CARPENTER TEACHING ENRICHMENT GRANTS PROGRAMS

Educators and students have a wealth of ideas on how to enrich learning experiences thus reaching more students and improving achievement. The Bonnie G. Polis & Carpenter Teaching Enrichment Grants Programs support teachers and students throughout RUSD. We award funds to creative teachers, students and staff so they can see their ideas become a reality.

WHO MAY APPLY

Teachers, students, and staff of the Riverside Unified School District may apply for grant funds. The application is accessible online: reef4rusd.org

GRANT FUNDING

The Riverside Educational Enrichment Foundation will award grants of up to \$1,000 for an individual teacher and up to \$3,000 for grade-level teacher teams or school-wide programs. Cost-effective proposals are favored.

APPLICATION DUE DATE

Application received will be considered at the next Board meeting (generally the 2nd Wednesday of every month). Notification will be sent approximately 1 week later.

EMAIL APPLICATIONS TO

Brandy Wegand
Executive Director
bwegand@reef4rusd.org

FOR MORE INFORMATION

- Visit the reef website reef4rusd.org
- “Like” REEF at Facebook.com
- Contact Sandra Ramirez, President @ 951-312-4031 or reef4rusd@gmail.com

PROPOSAL GUIDELINES

Only projects with standards-based educational content will be considered.

- Proposals must benefit the students of Riverside Unified School District.
- Projects promoting effective practices focused on increasing student achievement will be given priority.
- Parent and/or community involvement will strengthen a proposal.
- Proposals with potential impact beyond the initial grant period will be favored.
- The goals of the proposal must be consistent with the goals of the District’s instructional program.
- Grants may be used to purchase equipment ONLY when these are components of a larger project.
- Proposals for funds to purchase technology hardware such as: iPads, computers, document cameras or projectors are considered “base program”, therefore proposals for funds to purchase these items will not be considered for funding.
- Grant funds must supplement, not replace, state or local funds.
- Duplicate grants submitted by different teachers will not be accepted.
- If a teacher’s position or school changes, notify the REEF Board of Directors so that the individual grant may be reviewed for implementation purposes.
- Proposals MUST be typed to be considered.
- Only time-sensitive grants will be considered.
- Justification must be provided as to why this grant could not have been submitted during the Fall process.

OTHER INFORMATION

- Grant proposals may be partially funded
- A written evaluation (with photographs) is required of all grant recipients following completion of the funded programs. Copies of receipts must be included with final evaluation, to be submitted no later than May 31st.
- Any remaining balance in a funded grant may be used for classroom supplies at the discretion of the teacher and site principal.



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ALL APPLICATIONS MUST BE TYPED. Please submit by email the completed application with a copy of this cover sheet.

Please check the box next to the category your grant falls under:

- Grant involves performing arts, music, theater, or visual arts
 Grant does NOT involve performing arts, music, theater, or visual arts

FOR INDIVIDUAL TEACHER:

Project Title _____

School _____

Applicant Name _____

Grade(s) _____ Subject Area _____

Will funds benefit students outside of RUSD? Yes No If yes, please explain _____

Number of students impacted this fiscal year _____ Total amount requested \$ _____

(not to exceed \$1,000)

FOR GRADE-LEVEL TEACHER TEAMS OR SCHOOL-WIDE PROGRAMS:

Project Title _____

School _____

Applicant Name _____

Grade(s) _____ Subject Area _____

Will funds benefit students outside of RUSD? Yes No If yes, please explain _____

Number of students impacted this fiscal year _____ Total amount requested \$ _____

(not to exceed \$3,000)

Teacher Signature

Principal Signature

E-Mail Address (please write clearly)

Date Submitted

Telephone Number (work)

EMAIL APPLICATIONS TO:
Brandy Wegand, Executive Director
bwegand@reef4rusd.org

Grant Considerations: Recipients must submit a written evaluation on completion of the project, no later than May 31st.

